DATE:18/05/24,

PLACE:BANGLORE,

FROM,

S.Lohith,

EEE 2nd SEM,

Ramaiah polytechnic ,

TO,

PRINCIPLE,

RAMAIAH POLYTECHNIC ,

BANGLORE,

SUB:- TO TAKE A 3 DAY LEAVE OF FEAVER

Respected Principle Madam, I Need 3 Days Holiday Because I am suffering from viral feaver so I need holiday From 20/5/24 TO 22/5/24 ,so could you Plese confirm this letter and grant the holiday to me madam from next day I will be regular to the class without fail.

Thank you Mam

Yours faith fully